

iPhone Basics

No prior experience is required of participants.

- **Which iOS do you have?**
 - Settings > About > General > Software Version (current version 13.3.1 as of (4/10/2020).
 - Capacity check as 64 GB, 128 GB, 256 GB, etc.
 - **ACTIVITY:** Click on Apple and About This Mac to discover which OS is being used. Whether AppleCare is still active and the capacity of the unit.
- **Getting Started with the iPhone**
 - **Waking or starting an iPhone**
 - Power button to start
 - To Sleep and Wake the iPhone
 - Touch ID or Passcode



- **To change a passcode**
 - Settings > Touch ID & Passcode > Change Passcode
 - Passcode Options
 - Custom Alphanumeric
 - Custom Numeric
 - 4 Digit Numeric
- Settings > Touch ID & Passcode > Add a Fingerprint

- **ACTIVITY:** Add a finger for Touch ID
- **Wi-Fi - How to turn it on and off**
- Settings > Wi-Fi
- Is it password controlled?
- **ACTIVITY:** Check if Wi-Fi requires a password.
- **iCloud**
- Settings > Name > iCloud
- Manage Storage > Backups
- iCloud Backup > On



- **ACTIVITY:**
- Check how much storage is available on iCloud
- Check if/when you last backed up your iPad

• Navigating with the iOS

- **The Home Screen**
- Where App icons reside
- **The Status Bar**
- The battery indicator and time
- **The Dock**
- Place where often used Apps should be

- Place where recently used Apps reside



- Swiping between screens
- Moving Apps
- On Home Screen
- Onto the Dock
- Onto another screen
- **ACTIVITY:**
- Move an App to another position on the Home screen
- Move an App onto the Dock and then off again
- Move an App onto another Screen
- Making a folder and renaming it.
- **ACTIVITY:**
- Make a folder and move three different Apps into it.
- Name the folder
- Take an App out of the folder

• Using the Keyboard

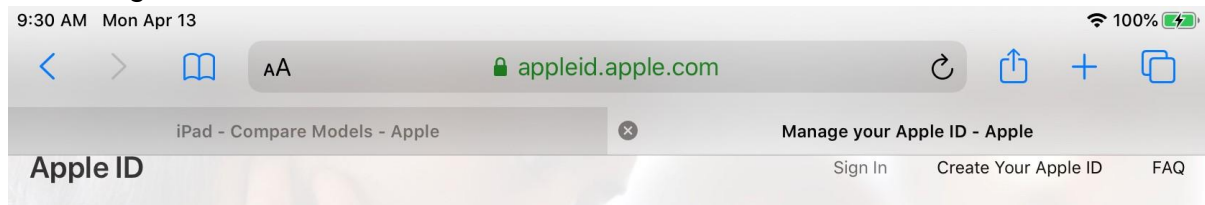
- Students will learn tips and tricks for using the iPad keyboard.
- Using auto correct and spell checking (i.e. Tsts)
- Dictation
- Emoji
- International keyboards
- Settings > General > Keyboard > Keyboard > Add New Keyboard



- **ACTIVITY:**
- Type in a phrase and intentionally make errors and use auto correct.
- Dictate a phrase (i.e. These are the times that try men's souls.)
- Insert several emoji including a country flag.
- Add an additional foreign language keyboard.

- **Browsing with Safari**

- **The Safari browser menu**
- Saved Bookmarks
- Address Bar
- Share
- To others
- Add Bookmark
- Add Tab
- Show tab window mode
- Closing a Tab

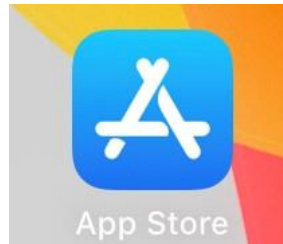


- **ACTIVITY:**
- Go to myappleid.com
- Add Bookmark
- Add New Tab and browse to another site
- Close the latest tab.

- **Installing and Managing Apps**

- **Pre-installed Apps**
- Message, Safari, FaceTime, Mail, Clock, Photos, Camera, Maps, Calendar, Reminders, Notes, Voice Memos, Books, Contacts, Find My, App Store, Podcast, TV, News, iTunes, Stocks, Photo Booth, Apple Store, Tips
- **The App Store**
- Apple ID required
- Browsing Apps

- Searching Apps
- Purchasing
- Get
- In-App Purchases
- Paid
- Download
- Open
- Deleting an Application

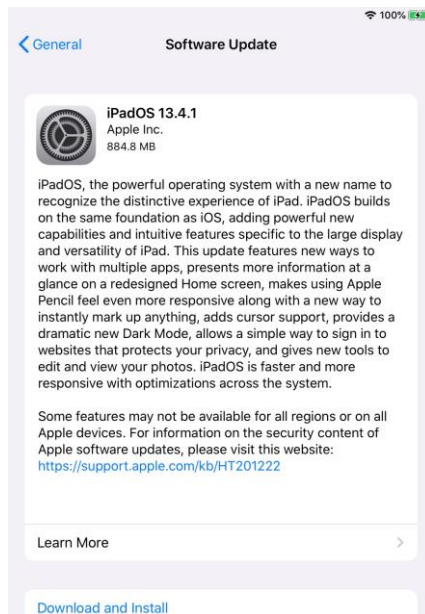


- **ACTIVITY:**
- Go to the App Store and search for an App (i.e. CamScanner or FlightRadar24)
- Install an App. [SEP]

• Security and General Settings •

Software Updates

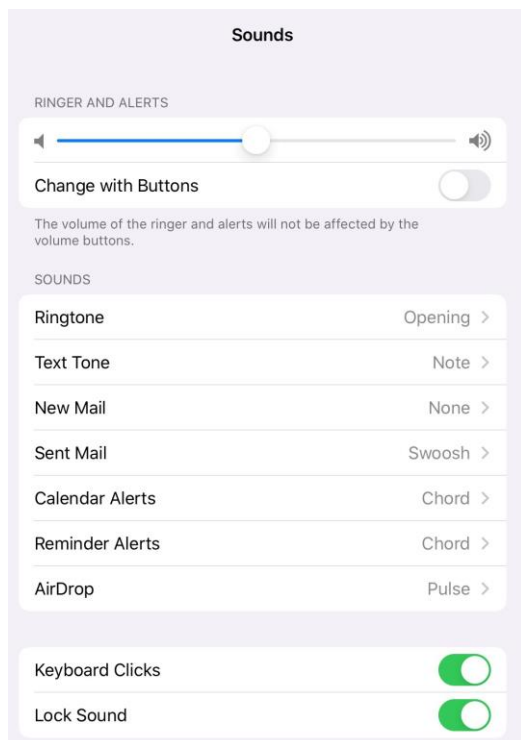
- Settings > Software Update



- **ACTIVITY:** Check if iOS is up to date.

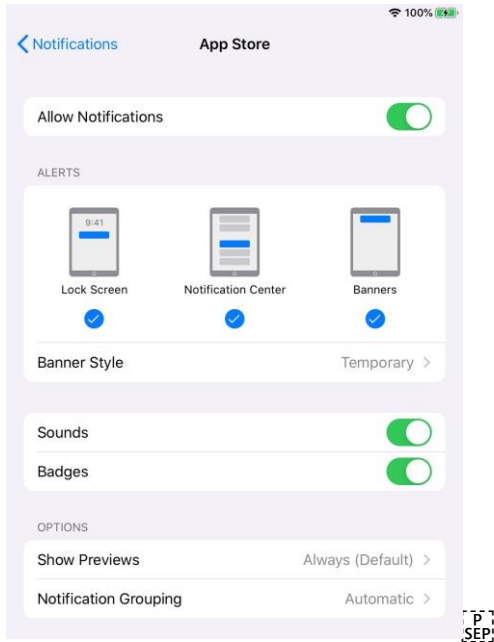
- **Privacy**
- Settings > Privacy > Location Services
- Maps, Safari locating local stores
- Find My

- **ACTIVITY:**
- Turn on location services and launch Find My to locate yourself
- Launch Maps and locate yourself
- **Wallpaper**
- Settings > Wallpaper
- Changing the background
- **ACTIVITY:** Change the background
- **Display & Brightness**
- Settings > Display & Brightness
- Saving Battery Life vs. Readability
- **Accessibility**
- Settings > Accessibility
- Zoom (Three finger double tap)
- Display and Text Size
- **ACTIVITY:** Activate the zoom feature and try zooming around using the three finger tap — double tap $\left[\begin{matrix} P \\ SEP \end{matrix} \right]$
- Customize Sounds



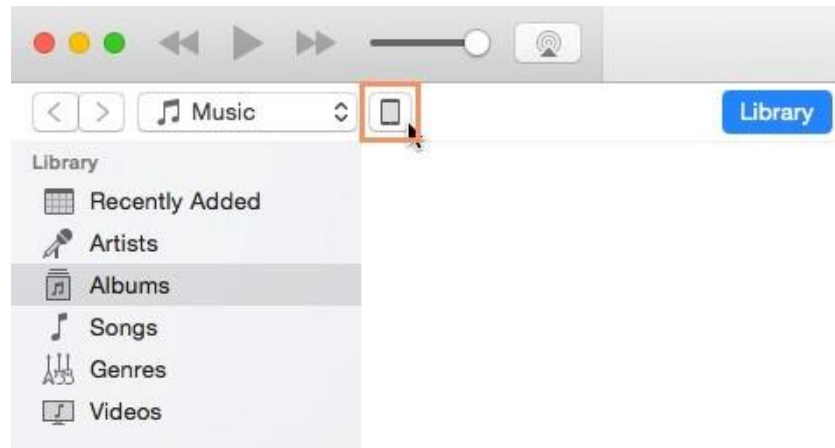
• Notifications

- Students will learn all about managing notifications on an iPad.

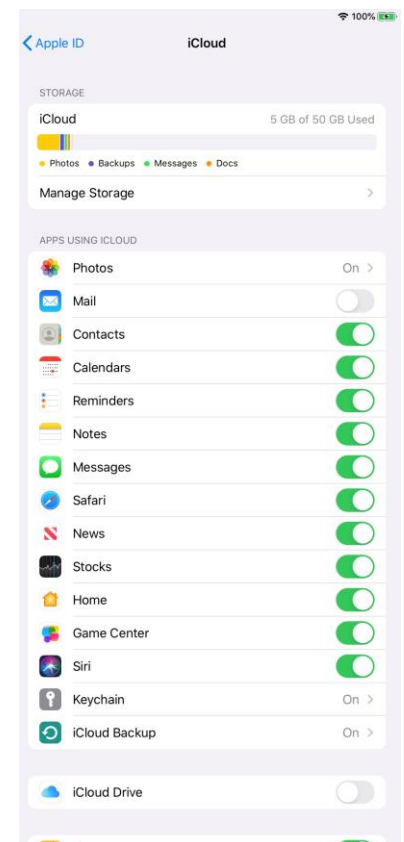
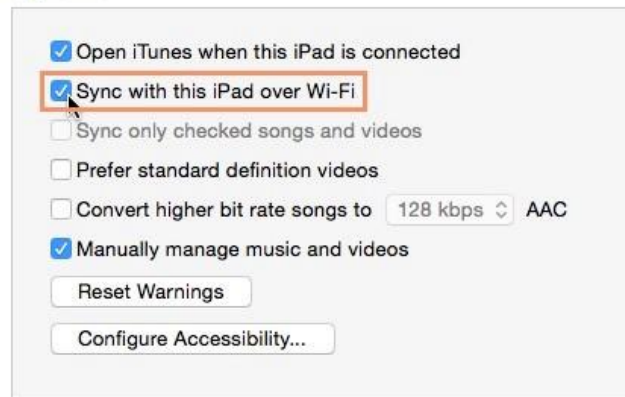


• Syncing Your iPad

- **Music App or iCloud**
- Music
- Music (formerly iTunes) on a Mac Device
- Connected physically between iPad and Mac device



Options



- iCloud
- Settings > Apple ID > iCloud > iCloud Backup
- Select which Apps to sync