



Request for Materials Review

If you wish to request reconsideration of a library resource, for removal, after reviewing the SWHPL Collection Development Policy, you must complete this form and return it to:

Southwest Harbor Public Library | Attn: Library Director | PO Box 157 | Southwest Harbor, ME 04679 or email director@swhplibrary.org

Name _____

Date _____

Address _____ City _____

State _____ Zip _____

Email _____ Phone _____

Do you represent (circle one and/or name the organization):

 Yourself An organization: _____

Resource on which you are commenting:

Book Video/DVD Audio Recording Magazine Library Program

Electronic Information/Network Other (please specify): _____

Title of resource: _____

Author/producer: _____

Select one of the following actions you are requesting the library to take (circle one):

 Removal Shelve item elsewhere

What brought this resource to your attention?

Have you examined the entire resource?

(see back)

What would you like to share about this resource? (use additional pages if necessary)

Are there other resources you suggest to provide additional information and/or other viewpoints on this topic?

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